

Overview

WebDav is an alternative method of connecting to the UFV file shares remotely. By using WebDav a direct connection can be made to the UFV file shares for access through familiar tools like Windows Explorer.

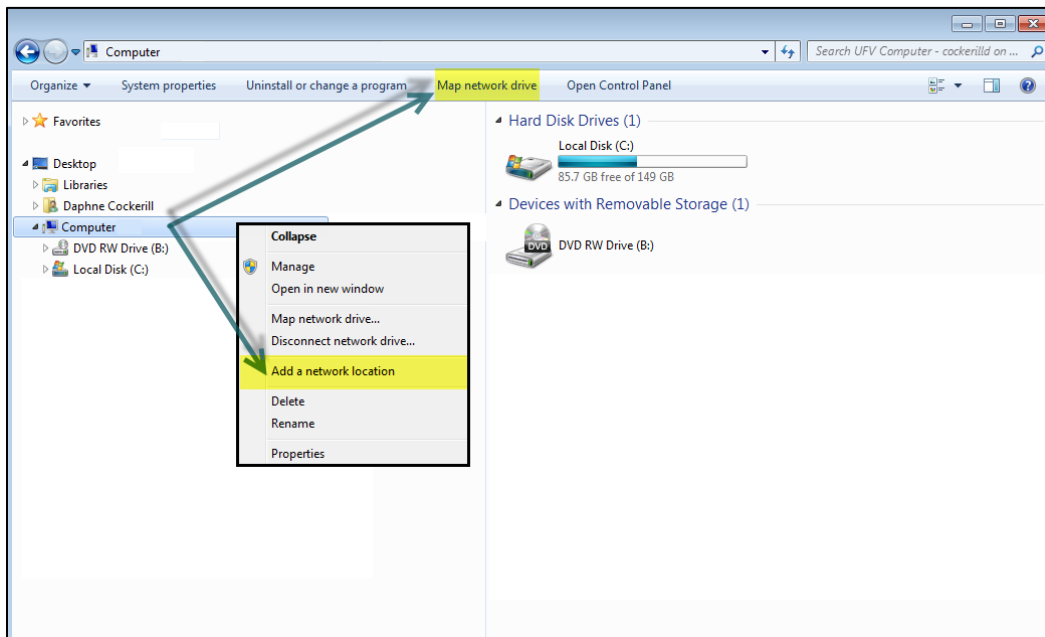
Please note the 50 MB default limit in Windows 7 as outlined in this document.

Available Location URLs

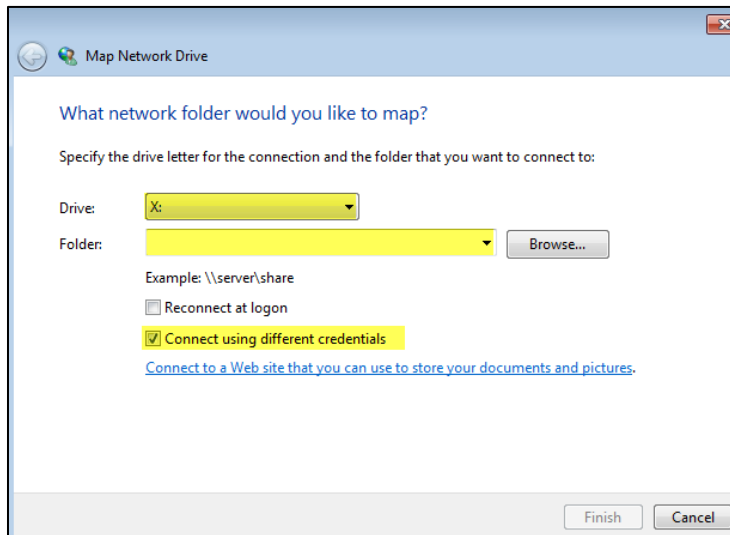
- **Employee Files:** <https://ward.ufv.ca/employee>
- **Student Files (including instructor drive):** <https://ward.ufv.ca/student>

Windows 7 Instructions

1. Open **Windows Explorer**.
2. Click to open **Computer**.
3. Click on **Map network drive or Add a network location**.



4. You will then be presented with the **Map Network Drive** box.
5. Choose a **Drive** (letter) for the mapping.
6. For **Folder**, fill in the desired **Location URL** (either Employee or Student listed above).
7. Ensure the box is checked for **Connect using different credentials** and click **Finish**.



8. Enter your **username** and **password** in the authentication window that pops up and click **OK**.
9. You now have access to your UFV files through Windows Explorer.

Windows 7 Known Issue

Windows 7 has a built-in limit of 50 MB for its web client service. This means you will be unable to transfer files larger than 50 MB without modifying this built-in setting. Modifying this setting does involve modifying the Windows registry so do so with caution. Instructions can be found here: <http://www.happysysadm.com/2012/05/webclient-filesizelimitinbytes-and.html>

Windows XP Instructions

1. Click **Start > My Network Places > Add a network place**.
2. Click on **Next** to continue on the **Add Network Place Wizard**.
3. Select **Choose another network location** and click **Next**.
4. In the **Internet or network address** field, enter a **Location URLs** (listed above) and click **Next**.
5. Enter your **username** and **password** in the authentication window that pops up and click **OK**.
6. Give your network place a name that is meaningful to you and click **Finish**.
7. You now access to your UFV files through **Start > My Network Places**.